

May 20, 2026
Courtyard Downtown, Lansing, MI

The Michigan Chapter Board Meeting was called to order on May 20, 2026, by First Vice President Mayhew at 9:15 a.m. Roll call was taken, the mission statement was read, and a quorum of voting members was present.

Present

Stephanie Reed, Director	Randi Talmage, Director
Stephanie Wohlfert, Second Vice President	Jodie Shaver, Secretary
Cathy Mayhew, First Vice President	Tammy Palmer, Director
Dorothy Mott, Treasurer	

Absent

Nick Stratton, President

Guests

Jamie Mathews, Katy Golden, Alise Hale, Jay Gladstone

1. Motions:

Motions held in the meeting:

- May 20, 2026, a motion was made and seconded to approve the April 15, 2026 MiSGMP BOD Meeting Minutes as presented. Motion carried.
- May 20, 2026, a motion was made and seconded to accept the April 2026 financials as presented. Motion carried.
- May 20, 2026, a motion was made and seconded to accept the May 2026 membership report. Motion carried.
- May 20, 2026, a motion was made and seconded to approve the absence of N. Stratton from the May 20, 2026 MiSGMP BOD meeting. Motion carried.

2. Reports:

Financial Report (D. Mott)

BANK BALANCES	PREVIOUS MONTH	CURRENT MONTH
Checking	\$32,030.46	\$38,778.78
Other	\$50,092.60	\$30,092.92

3. Committee Reports:

AEC (R. Talmage, S. Reed)

The 2027 AEC selection process is complete, and contracts are in the works for Kensington Hotel. 2026 AEC evaluation results were shared with the BOD.

Strategic Focus #3: Education, Resources, and Networking: Provide relevant and timely education programs to attract and support members. Actively market and grow GMS participation.

Communications (C. Mayhew)

The committee submitted the MiSGMP nomination for Communications of the Year. They have been promoting the May meeting.

Strategic Focus #5 - Communications: Create a consistent presence on all MiSGMP social media platforms. Create a bi-monthly e-Newsletter with relevant and timely information. Retain and grow committee members to assist with communications. Understand and utilize social media analytics. Yearly review the scoring rubrics of COY.

Education (T. Palmer, S. Wohlfert)

The committee submitted their speaker / topic recommendations and the BOD reviewed. The stats for the April member meeting were shared.

Strategic Focus #3 - Provide relevant and timely educational programs to attract and support members.

GMS (J. Shaver)

The committee has been receiving quite a few GMS applicants following AEC. All committee members are able to access their forms for email tasks.

Strategic Focus #3 - Education, Resources, and Networking: Provide relevant and timely education programs to attract and support members. Actively market and grow GMS participation.

Honors and Awards (J. Shaver)

Nothing to report.

Strategic Focus #8 - Building on Strengths: To ensure the chapter has the information and materials needed to promote and support the chapter mission. Create rosters to track the longevity of supplier members.

Membership (S. Wohlfert)

The committee completed the membership upload for month ending April 2026. S. Wohlfert reached out to new members. J. Wilk reached out to members on the 60-Day Out tab, At Risk tab, and Dropped tab. K. Taylor is mailing welcome postcards. A. Hale is following up with all new members to encourage them to fill out the “new member spotlight.” T. Novak continues to keep the “sponsorship longevity” spreadsheet up to date. As of April 30, 2026, Michigan has 158 Members: 73 planners/76 suppliers/ 7 other member categories. The planner/supplier ratio is 46/48%.

New Transferred Members

- None

New Members:

- Mercedes Richardson, Michigan Department of Health and Human Services / Bureau of Audit

Dropped Members:

- Amber Miller, Community Mental Health Association of Michigan
- Maura McGlynn, Michigan College Access Network
- Brenda Baker, Destination Dayton (at-large member who transferred in)
- Janice Dixon, Department of Education

NATIONAL MEMBERSHIP COMMITTEE UPDATES

SGMP has 1408 members (1414 month prior): 808 Planners, 484 Suppliers, 116 Other member categories.

The Leadership call (Reminder, all board members can attend – 2nd Monday of every month at 1pm)

- Katie, executive director, will be available for tech support related to SGMP websites and platforms starting 15 minutes before each monthly call.
- All other updates will be shared during the board meeting since the National call is after these reports are due.



Sponsorship
Brochure 2026.pdf

Strategic Focus #1 - Membership: Increase and maintain membership; actively work to engage members. Send monthly membership emails. Reach out to attendees. Use templates consistently. Strive to meet the qualifications of the Membership awards.

Nominations and Elections (R. Talmage, S. Wohlfert)

Nothing to report.

Strategic Focus # 9 - Relationships with National: Maintain positive relationship with the National Board. Follow Policy C-20, Chapter Board Elections/Voting; C-24, Chapter Board Transition Schedule.

Registration (D. Mott)

The committee is ready for May meeting.

Strategic Focus # 2 - Volunteer Leadership: Encourage and expand volunteer and leadership roles.

Scholarships (D. Mott)

Nothing to report.

Strategic Focus #2 - Volunteer Leadership: Provide chapter scholarships to AEC and NEC.

Sponsorships (D. Mott)

Nothing to report.

Strategic Focus #7 – continue with sponsorship bundling format. Reach out to prior bundling sponsorship partners for first right of refusal.

4. National Update:

There was no National Update this month.

5. Discussion Items:

- I. The BOD discussed the location selection for AEC 2027.
- II. The BOD reviewed logistics for the June BOD retreat.
- III. The BOD discussed the June charity event with the City Rescue Mission.
- IV. The BOD discussed the BOD changeover and potential career shifts for some BOD members. A meeting will be scheduled to discuss with National. All BOD members are encouraged to attend.

6. Next Meeting: June 25-26. 2026 at 11am, Park Place Hotel

Meeting adjourned at 10:42 a.m.

Respectfully submitted, Jodie Shaver, MPA, GMS
Secretary, MiSGMP